

Alpine Fire Safe Council

Approved Minutes
November 01, 2011
6:00 pm, Markleeville Fire Station

The meeting of the Alpine Fire Safe Council was called to order by Kris Hartnett, Chair, at 6:07 pm at the Markleeville Fire Station, Markleeville, CA 96120.

Present

Kris Hartnett	FSC Board	Markleeville Resident
John Jackson (6:00-7:15)	FSC Board	Markleeville Resident
Dave Mills	FSC Board	Woodfords Resident
Al Moss	FSC Board	Woodfords Resident
Shirley Taylor	FSC Board	Woodfords Resident
David Griffith	FSC Board	Woodfords Resident
Jeff Brees	Coordinator	Markleeville Resident
Joanne Oehlerking	Administrator	Markleeville Resident
Kerry Radelfinger	Admin Support	Woodfords Resident
Terry Hughes (6:00-7:15)	Training Coordinator	Eastern Alpine Fire & Rescue
Tom Sweeney	Alpine County Supervisor	Woodfords Resident

Absent:

Steve Yonker	FSC Board	Woodfords Resident
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I. Call to order

II. Introductions

III. Approve minutes of September 26th meeting.

Jeff Brees corrected line item c. under Board members comment to Eastern Alpine Fire & Rescue for the draft minutes.

Motion to approve as corrected.

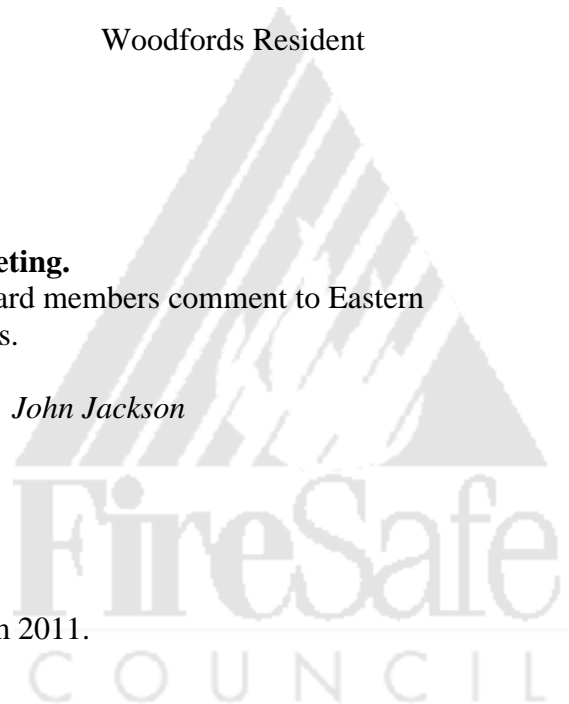
Motion: Shirley Taylor Second: John Jackson

(5) Ayes. (1) Abstain. Motion carried.

IV. Volunteer Time Sheets

V. Old Business

a. Update on Curbside Chipping Program 2011.



Brees reported that the chipping project went well and is on budget. The only concerns were the crew's availability and the chippers capability; it did not run as well as the previous chippers. There were a couple of debris piles where customers did not follow the guidelines and added unacceptable items to the pile. Overall the program was successful and Brees is awaiting the results of how many customers participated. Hartnett reported that there were some communication issues between Mr. Goldberg's office and AFSC and voiced when using their services in the future to request earlier communications. Hartnett also requested their invoice and results before the 20th of November. Brees will communicate these issues with Goldberg's office. Brees also suggested including the results of the Chipping program into the Fall Newsletter.

- b.** Update on Markleeville forest fuels project 2011.
Brees mentioned the forest fuels flyers were sent out to customers and they are posted at the Post Office. Brees also reported that Steve Harcourt has been busy, around 350 trees have been marked ranging from 2in. - 30in. and has 10 appointments pending. The only issue so far has been customers not knowing their lot boundaries. Brees stated that he will give Harcourt maps from the County which may help him locate the property boundaries. Brees reported the forest fuels project has been successful so far. Hartnett questioned if the AFSC will be receiving a report from Harcourt. Brees mentioned that he will try to have Harcourt attend the next AFSC meeting. Brees stated that he is planning on sending out another mailing announcing the forest fuel project after the first of the year.
- c.** Update on new US Bank account.
Taylor reported that she had looked into investing the AFSC funds. Her report was; there is a minimum of a \$100 deposit required for a savings account with interest of .05%. A minimum of \$1,000 deposit required for a 6 month CD with interest of .05%. A minimum of \$1,000 deposit required for a 12 month CD with interest of .15%. Taylor also reported that there is \$1,924 in the account and that she is awaiting the transfer of \$1,097.64 from the Wells Fargo Account. There has not been a deposit from the RAC reimbursement Grant. Radelfinger stated she had to resubmit the Grant request, which was accepted last week and postings should appear within one to two weeks. The Board affirmed waiting until after the first of the year before deciding on where to place the funds. This item will be tabled until after the first of the year.
- d.** Update on locating storage for AFSC materials.
Brees said that he had spoken with Sara Green from the Watershed Group and they do not have extra storage space for the AFSC. Brees will approach the County to see if they may have storage for the 20 cartons, which are currently being stored in Brees's shop.
- e.** Update on Title III invoice submissions.

Hartnett reported meeting with Pamela Knorr, Co. Administrative Officer and Michelle McClelland, Co. Auditor and stated they were not prepared for the meeting. The County reported that they would like to have supporting documentation proving the eligibility of each and every claim. Radelfinger affirmed the County was not prepared and stated that they did not know how much funds were allocated to the Title III Grant. Brees mentioned that he emailed the County a description of the funding source and how it applied to Fire Wise but has not heard back from the County. Radelfinger requested from the County a contract outlining what the County is requesting from AFSC when submitting a claim, but has not received such contract. Brees stated that he has a copy of the original agreement the AFSC had with the County and that he will update it for submittal.

- f. Update on Death Ride 2012 planning.
There is nothing scheduled until January. Brees mentioned that he will document any changes or additions the Board may have to the Death Ride Calendar.
- g. Update on school poster project.
Taylor reported that the kids had a good time and it was a success. She also reported that the event appeared in the paper. The posters will be posted in the Library, Courthouse and the Administration building. Hartnett mentioned that he sent a thank you letter to the school thanking them for their assistance. He also asked the principle of the school to invite the first place winners of the contest to the Fire Safe Christmas party.
- h. Update from fire department subcommittee.
Taylor presented the Board with a draft Resolution expressing appreciation to the Eastern Alpine Fire and Rescue and requested any changes from the Board. The Board responded they would like to place at the bottom – Be it therefore resolved that the Alpine Fire Safe Council commends you for services rendered to the community. Taylor will have a paper frame made for all certificates and will contact Angie of Angie Signs in Meyers for the art work for the Eastern Alpine Fire and Rescue. The Board thanked Taylor for her efforts and diligence.

VI. New Business

- a. Resolution for authorization to enter into a grant agreement with the California Dept. of Forestry and Fire Protection (CALFIRE) for Prop. 40 funding.
Brees presented to the Board this Resolution for approval.
Motion to approve.
Motion: David Griffith Second: Dave Mills
All Ayes. Motion carried.

- b. Discussion and possible action to approve a budget for Title III funding from Alpine County.

Brees presented a budget for the Community Fire Safe Program (Title III) for approval.

Motion to approve.

Motion: Kris Hartnett Second: David Griffith

All Ayes. Motion carried.

- c. Board member reports on BOS and VFD meetings.

There were no activities reported.

- d. Staff reports.

Hughes reported some of the changes that have recently happened are; they have moved a fire engine to WIC. This will balance out the level of service and the Washo Tribe will now be Station 95. Hughes continued to report that he was voted in as the EMS Fire Administrator for the Eastern Alpine Fire and Rescue which means contact will be with Hughes and not Lake Valley Fire. Also mentioned was they are putting together a strategic plan which will include areas such as training, it will outline what equipment is needed, Stations, EMS and interaction with the AFSC.

Taylor questioned the channels of the new radio correspondence. Hughes stated starting on January 01, 2012 they will be transferring to Douglas dispatch and will be dispatching 24/7 with this new change all fire dispatching will be on one frequency so dispatch will only have to listen to one channel.

Jackson reported the poster contest was a big success and believes what the kids learned from this event has made a big impact on them and believes they will implement the Fire Safe Program. Also reported the Halloween parade was a big success.

Brees will update the fall newsletter and will send a draft out once it is completed.

- e. Board members comments

- f. Contract services for Coordinator and Administrator positions.

Brees requested a contract be drafted for the Coordinator and Administrator positions. Hartnett purposed meeting the middle of December for contract discussions.

VII. Adjournment

- a. Set next meeting at Woodfords Fire Station at 6:00 pm on Monday, November 28th, 2011.

Motion to approve.

Motion: David Griffith Second: Dave Mills

All Ayes. Motion carried.

