

Alpine Fire Safe Council

Approved Minutes

July 25, 2011

6:00 pm, Woodfords Fire Station

The meeting of the Alpine Fire Safe Council was called to order by Kris Hartnett, Chair, at 6:04 pm at the Woodfords Fire Station, Markleeville, CA 96120.

Present

Kris Hartnett	FSC Board	Markleeville Resident
Dave Mills	FSC Board	Woodfords Resident
Al Moss	FSC Board	Woodfords Resident
Shirley Taylor	FSC Board	Woodfords Resident
Steve Yonker	FSC Board	Woodfords Resident
Kerry Radelfinger	Admin	Woodfords Resident

Absent:

David Griffith	FSC Board	Woodfords Resident
John Jackson	FSC Board	Markleeville Resident
Jeff Brees	Coordinator	Markleeville Resident

I. Call to order

II. Introductions

III. Approve minutes of June 27th meeting.

Motion to approve.

Motion: Al Moss Second: Dave Mills

All ayes. Motion carried.

IV. Volunteer Time Sheets

V. Old Business

a. Death Ride follow-up report.

Mills reported that there was \$4387 in sales from the Death Ride beer booth, with expenses of \$113 paid to enter one of the Sierra Nevada representatives in the Death Ride event. Mills went on to say that there was some confusion on reserving a camping spot for the crew from Sierra Nevada. Mills mentioned that Sierra Nevada representatives would like to participate in the Death Ride again next year as a sponsor and

participant. Mills suggested purchasing another cash box for next year's event. Moss said that the fire department could possibly purchase a cash box for their use and that the Alpine Fire Safe Council (AFSC) could use as needed. Mills wanted to follow up on a thank you letter and gift as a token of appreciation to the representatives from Sierra Nevada who came to the event. Mills offered to make them a gift, if the AFSC would be willing to help purchase the wood. Taylor said that the AFSC was charged \$1.60 for making a cash deposit. Moss thanked everyone for their efforts in the Death Ride beer booth and complemented Teresa and Amy at the Chamber of Commerce for all their work on the event. Hartnett suggested sending a thank you letter to the Chamber of Commerce for hosting the event and to Sierra Nevada for participating and donating to the event. Hartnett said that he would like to put together an outline for next year's event to be proactive in putting all of the details together. Hartnett requested the purchase of a new banner for the AFSC as the old banner has ripped.

- b. Discussion and possible action regarding the school poster program. Hartnett said that the school poster program would be implemented during the first couple weeks of the school year at Diamond Valley School. Hartnett went on to say that the school will provide the art supplies and the AFSC will provide awards to the winners. It was agreed that the theme of the program would be Disaster Preparedness allowing them to create a poster based upon their interpretation of the topic.
- c. Update on filling the upcoming vacancy in the AFSC administrator position. Hartnett said that there were currently two candidates who were interested in the administrative position for the AFSC. It was agreed that the interview committee of Moss and Mills would interview the candidates prior to the August meeting. Radelfinger will send a job description to Hartnett for the interested candidates.
- d. Update on a community meeting regarding the Eastern Alpine Fire Dept. Moss reported that the Eastern Alpine Fire Department is not ready hold a community meeting or awards for the volunteer firefighters at this point as there are other priorities that are taking precedence. Moss said he would like to see an award for all the firemen who have retired from the department.
- e. Update on RAC projects. Hartnett reported that the AFSC received a chipping grant from RAC. Hartnett said that Brees had spoke with Martin Goldberg at Lake Valley Fire who plans to run the chipping program August 21st-24th and September 18th-21st and they will provide administrative support for the program. Hartnett said that he will contact Goldberg regarding a mailing to notify residents. Radelfinger suggested getting a mailing out in the next week or two. Hartnett said that the Markleeville Forest Fuels project will

be coordinated by Steve Harcourt. Hartnett reported that no action has been taken yet on the Community Fire Safe grant #2, the AFSC is currently still working on the first Community Fire Safe grant. Hartnett said that the RAC money appropriated in the first round of RAC is on hold until the Feds come up with a budget. Hartnett mentioned that the RAC has \$18,000 in carryover funds from past year's RAC grants and is looking for proposals for use of those funds. Hartnett suggested to the RAC committee that those funds should go to Bear Valley for a chipping program.

VI. New Business

a. Review second quarter financial statements.

Radelfinger distributed copies of the second quarter financial statements for review. Moss questioned managing the funds generated from the Death Ride beer sales. Hartnett said that those funds can be spent based upon the discretion of the AFSC board. Radelfinger suggested using grant funds whenever possible and tapping into these unmarked funds as needed for projects not covered by a grant. Yonker also suggested leveraging those funds as a grant match. Moss suggested putting the money in a CD to generate income on those funds. It was suggested also moving the AFSC's checking account to US Bank or El Dorado Savings.

A motion was made to put \$3500 of those funds into a certified deposit account and the remaining balance into a new AFSC checking account at El Dorado Savings.

Motion to approve.

Motion: Steve Yonker

Second: Al Moss

All ayes. Motion carried.

A motion was made to approve the second quarter financial statements.

Motion to approve.

Motion: Al Moss

Second: Steve Yonker

All ayes. Motion carried.

b. Discussion regarding finding a new storage location for AFSC materials and supplies.

Hartnett reported that the AFSC files are currently being housed at Brees' residence and a storage facility is needed to store the files. Hartnett suggested purchasing a construction bin to store files. Moss agreed that a permanent location is needed for AFSC documents that the board can access. Hartnett will get a price quote on the containers. Radelfinger suggested speaking with the library about storing them downstairs. Hartnett said that Brees is looking into that possibility.

c. Discussion and possible action regarding the new state rural fire protection assessment.

Hartnett said that the governor signed a budget provision to include a tax assessment of \$150 for those living in rural counties to pay for fire protection. Hartnett mentioned that the money would be dedicated for

rural fire protection equipment, man power and administration. Hartnett suggested sending a letter to the local assemblyman in support of the provision. Radelfinger received an email from Mary Huggins from CAL FIRE with Frequently Asked Questions regarding the assessment and addresses to send support letters. Radelfinger will forward the email for review.

d. Staff reports

Hartnett said that he will be meeting with Knorr to discuss the Title III funds including how they will be managed and how much money is in the grant fund. Moss said that he would attend the meeting with Hartnett if he is available.

A motion was made to purchase a new AFSC banner.

Motion to approve.

Motion: Al Moss Second: Steve Yonker

All ayes. Motion carried.

e. Board member comments

Moss questioned how long Brees would be employed by the Forest Service. Hartnett said that Brees had indicated he would be working with them until the fall. Moss questioned if he would continue with the AFSC and what his direction will be. Hartnett mentioned that Brees' employment with the Forest Service is a temporary position and he plans to continue working with the AFSC, but he cannot administer the RAC grants when he is under employment with the Forest Service due to conflict of interest. Hartnett said he will provide contact information for Moss and Mills to interview the two potential administrative candidates.

VII. Adjournment

a. Set next meeting at Markleeville Fire Station at 6:00 pm on Monday, August 29, 2011.

Motion to approve.

Motion: Steve Yonker Second: Al Moss

All ayes. Motion carried.